

JOHN SMITH

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MULTI-DISCIPLINARY LOGISTICIAN | PRODUCTION SUPERVISOR

Accomplished supervisor skilled in directing and overseeing training, distribution, troubleshooting, sustainment and operation support, testing, phase maintenance and risk mitigation. Effective teambuilder with the proven ability to incorporate change management and process improvement to turn around under-performing organizations, creating highly operational and productive programs through training and leadership in domestic, remote and international settings.

HEADING

Include name, address, phone number & email
 – *LinkedIn, only if established.*

PROFESSIONAL SUMMARY

Caption | Use the title strategically.

Professional Summary Paragraph | Grab the reader's attention and "sell" your skills. Ensure that you can speak with confidence to ALL skills listed.

PROFESSIONAL EXPERIENCE

- Start each experience section with a job title, followed by organization / company, location (optional) and position timeline.

- Directly under the job title, describe the nature and scope of responsibilities.

Key Tips:

- Use reverse chronological order.
- Maintain data, number and format consistency.
- Use active language; vary your verbs and job descriptions.
- Outline qualifiable job related information.
- Include achievements - profit saving, production, and process improvement.

PROFESSIONAL EXPERIENCE

Senior Maintenance Manager | U.S. Navy – Fort Bliss/ Middle East | Jun 2014 – Present
 Supervised cross-functional personnel throughout plant operations; oversaw the orchestration of high visibility operations within the controls, materials, risk mitigation, environmental compliance, purchasing, inventory, safety and quality disciplines; reviewed equipment/ system lifecycle documentation and provided feedback - coordinated risk ...

Maintenance Manager | U.S. Marine Corps | Oct 2011 – Jun 2014
 Performed aircraft maintenance to include inspection, operational testing, repair, modification and replacement of aircraft electrical/avionics systems, including \$5M+ in ...

KEY SKILLS

Only include technical or hard skills.

KEY SKILLS

Schematics/ Wire Diagrams
 Inventory Management
 Rotors/ Flight Controls

Engines/ Transmissions
 Precision Measuring Tools
 Industrial Safety/ OSHA 10

Hydraulic/ Pneumatic Systems
 Electrical Equipment
 Secret Security Clearance

EDUCATION AND CERTIFICATIONS

United States Naval Academy | B.S., History, GPA 3.5 | May 2004
 Cybersecurity Immersion (CISSP) | Expected completion Jan 2020

TRAINING

Nuclear Propulsion Plant Operator Course (Prototype), 2012 | Advanced nuclear prototype training, requiring the safe operation of a naval nuclear propulsion plant during startups, shutdowns, transient operations and casualty scenarios.

EDUCATION / TRAINING / CERTIFICATION

The first line of this section should contain the following items:

- Degree/Certification earned.
- Institution attended / Issuing authority.
- Timeframe attended or year awarded.

Each space on your resume is precious, try to best quantify, and outline key roles/ accomplishments. BE DIRECT AND TO THE POINT.